

Gdynia, 20/01/2026

**Request for quotation
number: 35C/FENG_1.1/2026**

for the supply of small laboratory equipment, consumables and reagents for physicochemical tests for product development, which will be based on enriched cross-linked hyaluronic acid.

In connection with the implementation of the project under the European Funds for a Modern Economy, Priority I Support for Entrepreneurs, Measure: SMART Path, Contract No.: FENG.01.01-IP.02-1662/23, Biovico Sp. z o. o. announces a request for proposals in accordance with the principle of competitiveness.

I. Ordering Party

Biovico Limited Liability Company
Hutnicza Street 15B
81-061 Gdynia
KRS: 0000319532
REGON: 220715326
Tax Identification Number: 5871662741

II. Glossary

Whenever the Request for Proposal refers to:

1. Ordering Party – this should be understood as Biovico Limited Liability Company
2. Contractor – this shall be understood as a natural or legal person or an organizational unit without legal personality that applies for the award of a contract and has submitted a tender.
3. The most advantageous offer – this should be understood as an offer that presents the most advantageous balance of price and other criteria relating to the subject of the contract.

III. Common Procurement Vocabulary (CPV)

19520000-7 Plastic products
33793000-5 Laboratory glassware
38000000-5 Laboratory, optical and precision equipment (except glass)
33696300-8 Chemical reagents
33696500-0 Laboratory reagents

IV. Description of the subject of the order

1. The subject of the order is supply of small laboratory equipment, consumables and reagents for physicochemical research to be developed a product that will be based on enriched cross-linked hyaluronic acid.

2. The subject of the order was divided into **17 parts**:

- Part 1:** 10 ml sterile pre-filled syringes with Luer Lock cap, BD Hylok SCF 10 ml RF or similar
- Part 2:** Plunger stopper compatible with BD Hylok SCF 10 ml RF pre-filled syringe (BD Hypak PS 10 ml FM457 DATWYLER or equivalent)
- Part 3:** Plunger compatible with BD Hylok SCF 10 ml RF pre-filled syringe and cap piston BD Hypak PS 10 ml FM457 DATWYLER (BD Hypak PR 10ML PP or equivalent)
- Part 4:** Plunger stopper protection compatible with BD HYLOK SCF 10 ml RF (BD HYPACK backstop 10 ml PP Clear or equivalent)
- Part 5:** Glass beakers 2 L
- Part 6:** Glass beakers 100 ml
- Part 7:** 200 ml volumetric flasks
- Part 8:** 100 ml volumetric flasks
- Part 9:** Bottle filters
- Part 10:** Cell strainer
- Part 11:** Dialysis membrane 12-14 kD, Repligen Spectra/Por 4 cat. no. 132703 or equivalent
- Part 12:** Nitrile gloves size M
- Part 13:** Nitrile gloves size L
- Part 14:** Sodium chloride pure
- Part 15:** Pipette tips 10 mL
- Part 16:** Tips for automatic pipettes with a capacity of 10 μ L, with an aerosol barrier, in a rack, sterile
- Part 17:** Tips for automatic pipettes with a capacity of 200 μ L, with a barrier for aerosols, in a rack, sterile

3. A detailed description of the subject of the order specifying the requirements of the Ordering Party is included in Annex No. 2 to this Inquiry – Assortment and Price Form.
4. The Ordering Party allows the submission of partial offers.
5. If the description of the subject of the contract indicates a trademark, patent, origin, source, or specific process that characterizes the supplies delivered by a specific contractor, or if standards, European Technical Assessments, approvals, technical specifications, and technical reference systems are referenced, the Ordering Party will allow the submission of equivalent offers, provided that the proposed solutions have technical, quality, technological, etc. parameters no worse than those presented in the description of the subject of the contract. A contractor who refers to equivalent solutions is obligated to demonstrate that the supplies they offer meet the requirements specified by the Ordering Party.

V. Order fulfillment deadline

Delivery deadline – up to 60 days from the date of placing the official order by the Ordering Party.

VI. Place of order fulfillment

Gdynia, ul. Hutnicza 15B, registered office of the Ordering Party.

VII. Payment terms

Payment for the delivery will be made after the Ordering Party has confirmed the proper completion of the subject of the order, based on the delivery acceptance protocol and a properly issued and delivered invoice, within 30 days from the date of its delivery to the Ordering Party, by transfer to the bank account indicated on the invoice.

VIII. Conditions for participation in the proceedings

The Ordering Party does not set any detailed conditions in this respect.

IX. Authorization to perform specific activities or actions

The Contractor must be licensed to properly perform the specified activity or activity, if required by law. This requirement is deemed met if the Contractor submits an appropriate declaration in this regard in the bid form attached to this Notice.

X. Offer evaluation criteria and their weighting

When selecting an offer, the Ordering Party will be guided by the following criteria and their importance:

For parts 1 to 17:

<i>No</i>	<i>Criterion</i>	<i>Significance</i>
1	Price	100%
	Together:	100%

XI. Description of how scoring is done

1. Price criterion:

Points will be awarded under the price criterion (Q_c) based on the total net price declared by the Contractor in the Offer Form, according to the following formula:

$$Q_c = \frac{C_{min}}{C_o} \times 100$$

Where:

Q_c – number of points awarded to the offer under consideration in the criterion: price

C_{min} – the lowest price offered in the procedure

C_o – price of the offer under consideration

The highest possible score: 100. The number of points awarded will be rounded to two decimal places. The bid price must be entered on the appropriate form, accurate to one grosz, in the Polish currency (PLN).

The Ordering Party will award the contract to the Bidder whose bid receives the highest number of points. The Ordering Party will invite Bidders who submitted bids with the same number of points to submit additional bids within the deadline specified by the Ordering Party.

XII. Information on choosing the best offer

The Ordering Party will award the contract to the Contractor whose bid meets all the above-mentioned requirements and receives the highest total score based on the bid evaluation criteria specified above. Any bid that fails to meet the formal requirements specified in the Request for Proposals will be rejected.

At the end of the offer evaluation procedure, the Ordering Party will decide on the most advantageous offer and publish the results on the Competitiveness Database portal.

The Ordering Party reserves the right to request an explanation from the Contractor if it determines that the quote contains an abnormally low price relative to the subject of the contract. The price is considered abnormally low if it is at least 30% lower than the estimated value of the contract or the arithmetic mean of the prices of all submitted offers. The Contractor must provide explanations within the timeframe specified by the Ordering Party. The Ordering Party will reject the offer of a Contractor who fails to provide explanations or if the evaluation of the explanations, together with the evidence provided, confirms that the offer contains an abnormally low price relative to the subject of the contract.

If the Contractor whose offer has been selected refuses to sign the order/resigns from implementing the subject of the order, the Ordering Party reserves the right to submit a proposal to place the order with the Contractor whose offer is the most advantageous among the remaining submitted offers.

XIII. Exclusions from the proceedings

To avoid conflicts of interest, the contract covered by this request for proposals will not be awarded to entities with personal or capital ties to the Ordering Party. Capital or personal ties are understood as mutual ties between the Ordering Party or persons authorized to incur obligations on behalf of the Ordering Party or persons performing activities on behalf of the Ordering Party related to the preparation and conduct of the contractor selection procedure, and the contractor, consisting in particular of:

- a) participating in a company as a partner in a civil partnership or partnership,
- b) owning at least 10% of shares or stocks, unless a lower threshold is provided for by law or has been determined by the Managing Authority of PO
- c) performing the function of a member of the supervisory or management body, proxy, or attorney,



- d) being in a marital relationship, a relationship of kinship or affinity in a direct line, a relationship of kinship or affinity in the collateral line up to the second degree, or being related by adoption, care or guardianship, or being in cohabitation with the Contracting Authority, its legal representative or members of the management or supervisory bodies of the contractors applying for the contract award,
- e) being in such a legal or factual relationship with the Contracting Authority that there is a justified doubt as to their impartiality or independence in connection with the contract award procedure.

Therefore, the submitted offer must be accompanied by a signed declaration, which constitutes Appendix 3 to this request for proposals. The Ordering Party will assess the Contractor's compliance with the above-described condition for participation in the procedure using the "meets/does not meet" formula, based on the declaration included in the aforementioned appendix. Failure to submit a declaration or submitting a declaration inconsistent with the requirements specified in this request for proposals will result in the Contractor's exclusion from this tender process.

XIV. Rejecting the offer

An offer will be rejected from the procedure if:

- a) The contractor is subject to the exclusion conditions specified in this request for proposals,
- b) Does not contain all the attachments required in this request for proposals,
- c) Does not contain detailed delivery specifications and cost estimates,
- d) The parameters of the delivery offered are inconsistent with the Description included in the Assortment and Price Form.
- e) Is blank and/or unsigned,
- f) Was submitted after the deadline,
- g) The Contractor provides false information in the offer, aiming to mislead the Ordering Party, and the Ordering Party will have evidence of the submission of false information,
- h) The Contractor has not consented to any clerical or calculation corrections. This applies to obvious clerical errors, errors in the conversion of net to gross amounts, and errors in the calculation of the VAT rate. Consent may be expressed via email.
- i) The Contractor entered into an agreement with another Contractor that was aimed at distorting competition, and the Ordering Party will have evidence of concluding an agreement that is unfavorable to it,
- j) The contractor fails to respond in time to the request for clarification or to supplement formal deficiencies in the offer or submits incomplete clarifications.
- k) If the value of the services/deliveries exceeds the budget planned by the Ordering Party for financing the subject of the contract, all offers will be rejected.

In the event of the above circumstances, Contractors are not entitled to appeal measures, as the proceedings in question are not based on the Public Procurement Law of 29 January 2004, and therefore the appeal methods provided for in the Act do not apply.

XV. Place and deadline for submission of offers

The Ordering Party allows the following methods of submitting offers:

1. Electronically via the Competitiveness Database portal at:

<https://bazakonkurencyjnosci.funduszeuropejskie.gov.pl>

from the request for quotation level.

Bids must be submitted by January 28, 2026.

XVI. Description of how to prepare the offer:

A correctly prepared and complete offer should consist of the following documents:

- a) Offer form - according to the template in Appendix No. 1,
- b) Assortment and pricing form – Appendix No. 2,
- c) Contractor's declaration on the lack of capital or personal connections - according to the template in Appendix No. 3,
- d) A document containing detailed specifications of the offered subject of the contract, meeting the requirements regarding the parameters included in Annex No. 2. The document must contain a description and be prepared in a way that allows the Ordering Party to identify all the required parameters.
- e) A current extract from the relevant register or from the Central Register of Business Activity Information, issued no earlier than 6 months before the deadline for submitting offers (original or a copy certified as a true copy by a person authorized to represent the Contractor; it is acceptable to submit the document in the form of a printout from the website),
- f) The offer must be signed, in the spaces designated for signatures, by the person or persons authorized to represent the Contractor. If the authorization to represent the Contractor is not evident from the documents submitted with the offer, the offer must be accompanied by an appropriate power of attorney or other document confirming the Contractor's authorization to represent the Contractor.
- g) The bid should include a gross and net price in PLN. If the Contractor provides the order value in a currency other than PLN, its value will be converted into PLN using the exchange rate published by the National Bank of Poland in Table A, as of the bid submission deadline.
- h) The Ordering Party allows the submission of partial offers.
- i) The Ordering Party does not allow the submission of variant offers.
- j) The offer should be prepared in Polish or English.

The contractor is bound by the offer for 30 days from the date of expiry of the deadline for submission of offers.

XVII. Method of providing explanations

1. All correspondence related to the request for quotation will be conducted using the electronic means of communication indicated in paragraph 3 so that it can be clearly established who the sender of the correspondence is.
2. The Bidder may request the Ordering Party to clarify the content of the request for quotations within 3 days before the deadline for submitting offers specified in the request for quotations.

3. A request for clarification of the content of the request for proposals should be sent via the Competitiveness Database portal at the following address: <https://bazakonkurencyjnosci.funduszeuropejskie.gov.pl>.

4. In correspondence regarding the proceedings, the case number of the proceedings and/or the name of the order given by the Ordering Party should be indicated.

5. If a request for clarification of the content of the request for quotation is received after the deadline specified in paragraph 2, the Ordering Party may leave it unanswered.

6. The Ordering Party will provide explanations immediately, but no later than 2 days before the deadline for submitting offers.

7. Answers and explanations will be provided via the portal <https://bazakonkurencyjnosci.funduszeuropejskie.gov.pl>.

XVIII. Change of the content of the request for quotation

The content of the request for proposals may be amended by the Ordering Party before the deadline for submitting proposals specified in the request for proposals. In the event of a change, the Ordering Party will, if necessary, extend the deadline for submitting proposals by the time necessary to implement the changes. Notice of changes to the request for proposals will be provided via:

a) publication in the Competitiveness Database

The extension of the deadline for submitting offers does not affect the deadline for submitting a request for clarification of the content of the request for proposals, referred to in point XVII, paragraph 2.

XIX. Rules for explaining the content of the offer and correcting errors in the offer

1. During the examination and evaluation of offers, the Ordering Party may request from Contractors additional explanations or supplements regarding the documents, materials or content of the submitted offers.

2. The Ordering Party reserves the right to request supplementation of documents and clarification only in relation to the Contractor who received the highest score in the offer evaluation criteria.

3. The Ordering Party may amend the offer:

1) Obvious typographical errors;

2) Obvious calculation errors, including the accounting consequences corrections made;

3) Other errors consisting in the inconsistency of the offer with the Request for Proposal, not causing significant changes in the content of the offer.

XX. Change of order terms

1. The Ordering Party reserves the right to change the Terms and Conditions of the Contract with the entity selected as a result of the contract award procedure in the following scope:

a. extend the deadline for completing the Order in the event of prolonged administrative procedures;

b. shortening the delivery period in the event of full delivery;

2. A change in the essential terms of the Order in relation to the content of the offer is also permitted for the following reasons:

- a. force majeure circumstances,
- b. the occurrence of any other events that were unforeseeable at the time of placing the order and that affect the execution of the order, for which neither party is responsible,
- c. obvious clerical or calculation errors in the content of the order,
- d. changes in legal regulations in force on the date of sending the order.

3. Changes to the order will be entered in the order form.

XXI. Invalidation of the proceedings

The Ordering Party reserves the right to cancel the procurement procedure, in particular if:

1. No offer that cannot be rejected was submitted.
2. The price of the most advantageous offer exceeds the amount that the Ordering Party intends to allocate to finance the order, unless the Ordering Party can increase this amount to the price of the most advantageous offer.
3. The procedure is flawed and makes it impossible to deliver the public procurement order.

Furthermore, the Ordering Party reserves the right to cancel or cancel the Order without giving any reason before the order is delivered.

XXII. Information clause

In accordance with Article 13 paragraphs 1 and 2 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (OJ EU L 119, 4.05.2016, p. 1), hereinafter referred to as "GDPR", I inform you that:

- 1) the controller of personal data is Biovico Spółka z o. o., ul. Hutnicza 15 B, 81-061 Gdynia, tel. +48 58 660 44 88, e-mail: office@biovico.com ;
- 2) personal data will be processed on the basis of Article 6(1)(c) of the GDPR for the purpose of the procurement procedure conducted in accordance with the principle of competitiveness;
- 3) the recipients of personal data will be persons or entities to whom the documentation of this procedure will be made available;
- 4) personal data will be stored for a period consistent with the Guidelines and national law;
- 5) the processed personal data include in particular the name and surname, address, Tax Identification Number (NIP), National Business Registry Number (REGON), CEIDG number, KRS number and other personal data provided by the person submitting the offer and other correspondence received by the Ordering Party for the purpose of participating in the contract award procedure;
- 6) the obligation for a natural person to provide personal data directly concerning them is a statutory requirement specified in the provisions of the guidelines related

to participation in the procurement procedure; the consequences of failure to provide certain data result from the guidelines;

7) decisions regarding personal data will not be made in a manner automated, in accordance with Article 22 of the GDPR;

8) a natural person has:

- pursuant to Article 15 of the GDPR, the right to access personal data concerning him/her;
- pursuant to Article 16 of the GDPR, the right to rectify your personal data (the right to restrict processing does not apply to storage, to ensure the exercise of legal remedies or to protect the rights of another natural or legal person, or for important reasons of public interest of the European Union or a Member State);
- pursuant to Article 18 of the GDPR, the right to request the controller to restrict the processing of personal data, subject to the cases referred to in Article 18(2) of the GDPR (the right to restrict processing does not apply to storage, to ensure the exercise of legal remedies or to protect the rights of another natural or legal person, or for important reasons of public interest of the European Union or a Member State);
- the right to lodge a complaint with the President of the Personal Data Protection Office if an individual considers that the processing of personal data concerning them violates the provisions of the GDPR;

9) a natural person is not entitled to:

- in connection with Article 17 paragraph 3 letters b, d or e of the GDPR, the right to have personal data deleted;
- the right to transfer personal data, referred to in Article 20 of the GDPR;
- pursuant to Article 21 of the GDPR, the right to object to the processing of personal data, as the legal basis for the processing of personal data is Article 6(1)(c) of the GDPR.

XXIII. Persons authorized to communicate with Bidders:

Anna Krzeminska

e-mail: anna.krzeminska@biovico.com

XXIV. Other information and final terms

1. The above Request for Proposals does not constitute an offer within the meaning of the Civil Code. Submitting the Request for Proposals, or receiving an offer as a result thereof, does not constitute the award of an order by Biovico Sp. z o. o. (it does not result in the conclusion of a contract).
2. Each contractor may submit only one offer. If a single contractor submits two or more offers, all of their offers will be rejected.
3. The Ordering Party allows the submission of partial offers.
4. In the absence of offers, the Contractor will be selected by the Ordering Party in a single-source procedure.
5. The Ordering Party does not return offers submitted in paper form.
6. The price given in the Offer Form should be the final price and include all costs related to the provision of the service/delivery, in accordance with the provisions of the Request for Quotation.



7. The offer is valid for 30 days.
8. The Ordering Party may ask the Contractor to extend the validity period of the offer.
9. The Ordering Party reserves the right to:
 - 1) responses only to selected offers.
 - 2) negotiation of the terms of the Order.
10. The Ordering Party envisages the possibility of awarding re-orders for the supplies indicated in the Request for Proposals, which are the subject of the order, to the selected Contractor within a period of 1 year from the date of awarding the basic order, consisting in the repetition of similar supplies necessary to carry out the tasks under the Project, up to a maximum amount of 50% of the value of the awarded order.
11. The costs related to participation in the proceedings are borne by the Contractors.
12. Failure to consider circumstances that may affect the price of the service/delivery will result in the Contractor being held responsible for any errors in the offer. The Contractor is required to thoroughly review the subject of the Request for Proposal, verify the terms of the contract, and calculate the offer price with due diligence.

Attachments to the Request for Proposals:

- Appendix No. 1: Offer form
- Appendix No. 2: Assortment and pricing form
- Appendix No. 3: Contractor's declaration of no capital or personal ties